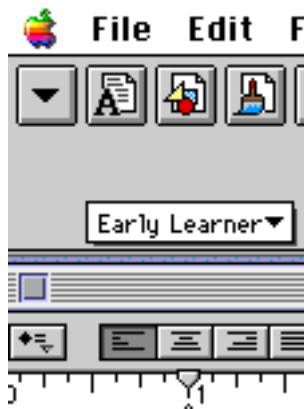


AppleWorks Text to speech option

Select AppleWorks, then select Word Processing Document

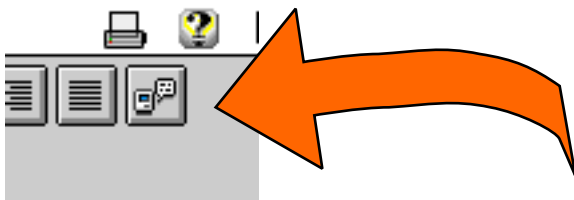
At the top left of the tool bar is a button with a triangle. Press the button and select **Default and Visible at Start Up**



Press the triangle button again and select "Edit Button Bars"

Select Default and Modify. From the pull down menu, Button Categories, select **Word Processing**. Select **Speak Text**, a dialogue box will explain the function on the right hand side. Select **Add, OK** and **Done**.

This will ensure that the *Plain Talk* button will show up on your tool bar.



After typing, select the text (either use the mouse to highlight or Open Apple key and the letter A at the same time.) Select as much of the text as you want read and select the "talking Mac" button. The voice settings may be changed through the Control Panels Speech selection.